BRIGHT LIGHTS BOARD MEMBER JOB DESCRIPTION

TITLE: Board Member

REPORTS TO: Board President

ROLE: Board members are the fiduciaries who steer Bright Lights towards a sustainable future by adopting sound, ethical, and legal governance and financial management policies, as well as by making sure Bright Lights has adequate resources to advance its mission. Members of the Bright Lights board of directors represent Bright Lights in the community, build relationships and identify opportunities to further the mission of Bright Lights.

TERM: Board members serve a three-year term and are eligible for re-election with the expectation of two consecutive terms (3 years each).

TIME EXPECTATIONS

- Come to all board meetings prepared and stay for the entire meeting. Attendance at meetings is important. Board members who miss more than one excused meeting and one non-excused absence in a calendar year will be called and asked about their interest in continuing to serve.
- Participate actively on one or more committees of the board.
- Attend scheduled board retreats, planning meetings, workshops or other board development activities
- Attend, support and participate in Bright Lights' special events.

GENERAL OBLIGATIONS:

- Be informed about Bright Lights' mission, purpose, goals, policies, programs, operations, strengths and needs. Be able to articulate these to the public to promote community support.
- Bring a sense of humor to the board's deliberations.
- Collectively hire, supervise and evaluate the Executive Director.
- Make a meaningful annual personal financial commitment.
- Monitor the organization's financial performance.
- Develop and monitor short and long-term planning and goals.
- Bring your personal and/or professional expertise and that of others to support the mission of Bright Lights.
- Understand that the Board acts as a whole – no personal agendas or involvement in management concerns.
- Maintain independence and objectivity. Ensure legal and ethical integrity and maintain accountability.